

FAMILIARIZATION PROGRAMMES FOR INDEPENDENT DIRECTORS

The familiarization of Independent Directors is an ongoing process in Chambal Fertilisers and Chemicals Limited (“Company”). The Independent Directors of the Company are updated regularly about the Company, its business model and operations, business risks, nature of the industries in which it operates apart from their roles, rights, responsibilities in the Company, etc..

The details of familiarization programmes are as under:

- 1) When a new Independent Director joins the Board of the Company, he is provided with an ‘information kit’ which includes an overview about the Company and its business, performance of the Company during last three years, Sustainability Report, Code of Conduct and Ethics and various policies of the Company, information about the subsidiaries and joint ventures of the Company, etc. In addition, the Director is also provided with the relevant provisions of law in respect of his duties, roles, responsibilities, etc. as independent Director of the Company.
- 2) The Company may conduct sessions for Independent Directors with the help of in-house team or external experts in order to update and familiarize them about the business of the Company and their roles, responsibilities, duties, rights, etc.
- 3) Presentation on relevant important regulatory and statutory changes (including those related to their rights, duties, roles and responsibilities) are circulated to the Board members from time to time. The Directors are also apprised of these matters in the meetings of the Board and Committees.
- 4) Detailed information on the business and operations of the Company including the performance outlook for the year, performance of the subsidiaries and joint ventures, important developments in the industry, business risks, etc. is provided to the Directors on quarterly basis and necessary presentations are also made in this regard in the meetings of the Board / Audit Committee.
- 5) The Independent Directors are provided with an opportunity of plant visits by conducting the Board or Committee meetings at plant location as also during the Annual General Meeting of the Company.

The details of familiarization programmes (other than through the meetings of the Board and its Committees) imparted to Independent Directors are as under:

S.No.	Areas covered
1.	Overview about the Company and its businesses
2.	Roles and Responsibilities of Independent Directors
3.	Presentation on Agri-inputs business of the Company
4.	Marketing plan post new Ammonia-Urea Project

S. No	Name of the Director	No. of Prorammes attended		No. of Hours Spent	
		During the year 2016-17	On a cumulative basis	During the year 2016-17	On a cumulative basis
1.	Mr. Kashi Nath Memani	-	1	-	1 Hour 15 Minutes
2.	Ms. Radha Singh	1	3	1 Hour	4 Hours 15 Minutes
3.	Mr. Marco Philippus Ardeshir Wadia	1	3	1 Hour	4 Hours 15 Minutes
4.	Mr. Aditya Narayan	1	3	1 Hour	4 Hours 15 Minutes